



M. Angela Foraker
Executive Director, Strategy, Sourcing, & Support

Chief Executive Officer
Eric S. Gordon

Board of Education
Anne E. Bingham
Board Chair

Robert M. Heard Sr.
Vice Chair

Louise P. Dempsey, Esq.
Sara Elaquad, J.D.
Denise W. Link
Nigamanth Sridhar, Ph.D.
Lisa Thomas, Ph.D.
Kathleen C. Valdez, Esq.

Ex Officio Members
Alex Johnson, Ph.D.
Laura Bloomberg, Ph.D.

To: All Service Providers
From: M. Angela Foraker, Executive Director
Strategy, Sourcing, & Support
Date: June 10, 2022
Re: Addendum #1 for RFP 21348 – Prevention Program Wrap Around Supports

This Addendum shall hereby be and become a part of the Contract Documents the same as if originally bound thereto.

Each proposer shall acknowledge receipt of the Addendum in your proposal response. **Failing to acknowledge this Addendum on the Addendum Acknowledgement Form may cause the response to be rejected.**

This Addendum #1 reflects the following:

- Extending RFP Due Date
- Revising Part III – Updating contract terms
- Response to Questions

Extending RFP Due Date:

ORIGINAL RFP due date: June **20**, 2022 at 1:00 PM (EST)

REVISED RFP due date: June **21**, 2022 at 1:00 PM (EST)

REMINDER: Mailing of RFP Responses are encouraged.
However, hand deliveries will only be accepted from:
12:00 PM to 1:00 PM on June 21, 2022.

Revised Part III:

The undersigned proposes to provide Prevention Program Wrap Around Supports for schools-based staff and scholars of the District in accordance with the Proposal response, Scope of Work, and Requirements Requirement to the entire satisfaction and acceptance of the District, for the period September 1, 2022 through June 30, 2023, with two (2) one year renewal options. The First Renewal Option is from July 1, 2023 through June 30, 2024. The Second Renewal Option is from July 1, 2024 through June 30, 2025. These renewal options will be under the same terms and conditions as the initial contract and the following cost(s). Any cost changes for the renewal options shall be identified in "Other Costs" field on the Cost Proposal Form. Undersigned also agrees to hold their costs firm for ninety (90) days from date of submission.

Response to Questions: Pages 2-4 of Addendum 1

QUESTIONS AND ANSWERS

1. Are new programs encouraged to apply for the RFP or are you all looking for established providers?

New programs are encouraged to apply for the District's consideration.

2. Can you explain what information is needed for the service provider's financial structure and viability, particularly as it relates to fulfilling a multiple year agreement?

Service providers should demonstrate short- and long-term financial viability in their proposal responses, which may be done by including prior and current year financial statements.

3. In regards to insurance, are you looking for providers to have business insurance, in addition to automobile insurance?

Insurance coverage requirements include commercial general liability, automobile, and worker's compensation. Please refer to page 10 of the RFP for the complete insurance coverage requirements and guidance.

4. Is there a restriction on what type of DBE you can work with?

Definitions and guidance about the District's DBE program may be found on page 10 of the RFP and at <https://bit.ly/3wvVApK>. Please refer to the program for more information about the goals and DBE definitions.

5. I have one question about completing the DBE forms. It seems like a lot of the required information is not applicable to my organization. Should it be completed with N/A as placeholders for each section?

Service providers may enter "Not applicable" or N/A in the form responses.

6. What if I am a DBE organization but am not a certified DBE? Would that require something different?

Please submit your organization's DBE information, certified or not, for the District's consideration. Information about becoming a certified DBE may be found at the State of Ohio Secretary of State, City of Cleveland, and Cuyahoga County websites.

7. What if we don't utilize contractors for our services?

8. Can you confirm that the goals established DBE Form B (p.27) are applicable to this specific project (15% for services, 20% for supplies, etc) and are required to be met at those levels for the application to be considered?

The District's DBE program is in effect and applicable to this RFP. A company may be in compliance with the District's DBE program although the applicable numerical goal is not met if a company makes a good faith commitment to comply with the DEBE program guidelines. DEB requirements under certain circumstance can be waived by the District with convincing proof of good faith efforts

9. We have a Female Business Enterprise (FBE) contractor that is listed as certified on the Cuyahoga County website. Is there a separate list for CMSD certified DBEs/FBEs? Or does CMSD utilize the same list as the county?

No, The District does not certify DEB/FBE's. The District accepts certification by the Cuyahoga County

10. Do we have the opportunity to request to work with specific schools within CMSD?

The schools receiving services through the Mental Health Prevention Program will be identified by several factors including need for the types of programs, and infrastructure to support the programs. A prevention provider can recommend schools that they would like to provide service; however, it cannot be guaranteed that those will be the schools where services will be provided.

11. Can our programs target specific grade levels, or do we need to try to focus on K-12?

Programs can target specific grade levels rather than focus on the entire K-12 population.

12. Is this a one-time opportunity or a recurring possibility that may be available again in the future?

This is a new program. This will be dependent on the need.

— End of Addendum #1 —